

Job Center Committee *(formerly One Stop)*
4th Quarter Job Center Committee Meeting
June 6, 2025 @ 9:00 a.m.

Zoom Format

Meeting Minutes

Present:

Absent:

Name	Organization	Name	Organization
Steve Rippeth	Buckeye Career Center Adult Ed/Aspire	Joe Lopez	Job Corps
Cody Horner (Alternate)	CCS-ACTE	Marilyn Van Almen	CCS-ACTE
Derek Saylor	CCS-Aspire	William Beisel	Kent State University-Tusc
Marianna DiGiacomo	Stark Library	Michelle Ramsell	Tusc Library
Janelle Snedden	OOD	Stephen Carson	ODJFS
Joanna James	Project REBUILD		
Rodney Reasonover	SCCAA		
Danelle Lightner	SCJFS		
Drew Felberg	Stark State		
Debra Whitney	TCJFS		
Paige Blankenship	Vantage Aging		
Chuck Byrd	WIA		
STWDB Staff & Other		STWDB Staff & Other	
		JoAnn Breedlove	STWDB
Rebecca Harris	STWDB		
Aleisha Stout	STWDB		
Chuck Byrd	Fiscal Agent		
Chuck Byrd	OMJ Operator		

CALL TO ORDER/PARTNER ROLL CALL Steve Rippeth, Board Chair
 Rebecca Harris conducted the roll call.

APPROVAL OF PREVIOUS MEETING MINUTES (attachment) ...Steve Rippeth, Job Center Committee Chair

MOTION: Saylor moved to accept the MOU meeting minutes dated March 28, 2025. Lightner seconded. Motion carried unanimously.

OhioMeansJobs Center Operator Updates.....Chuck Byrd, Job Center Operator

OhioMeansJobs Center Operator Report

Byrd reported on the OhioMeansJobs Center Operator Report which is a monthly activity report that is provided to the Workforce Development Board. Byrd shared his screen to present a customer snapshot of the AGS Prime System that tracks customer traffic at the Job Centers. The dashboard includes daily job seekers, unique job seekers and employer contacts. The data shows an increase in customer traffic with 10,754 daily job seekers and 3,900 unique job seekers year-to-date. The dashboard also tracks first time job seekers and the number of visits per individual.

Byrd explained the increase in customer traffic is due to more virtual services and additional access points like libraries and community centers. The dashboard can track the number of referrals between Job Center partners and the services being sought. He mentioned the potential for growth in customer traffic through virtual services and expanded access points. The dashboard will be updated regularly to provide more detailed information for decision making.

MOU Updates..... Steve Rippeth, Chair

MOU Budget vs. Actual Quarterly Reconciliation..... Chuck Byrd, Fiscal Agent

Byrd referenced the 3rd quarter MOU budget report and said the report shows Stark County at 70% of the budget and Tuscarawas County at 69% as of March 31, 2025. The overall budget is expected to be slightly under by the end of the year. Byrd noted we report out quarterly to all partners and the Fiscal department sends out the invoices to each of the individual partners based on these actual expenses for each of these quarters.

PY 2025-2026 MOU Update..... Aleisha Stout, STWDB

Stout noted we are still awaiting the signature of Damschroder’s (ODJFS Director) signature. In addition, the future of Job Corps is uncertain which may affect the MOU, and the state is providing guidance on how to proceed.

New Business

Committee Refresh: Committee Description Review..... Aleisha Stout, STWDB

Stout referenced the committee description on the screen and noting the different sections: purpose, scope and responsibilities, authority, membership, “how often occur” meetings, decision making and reporting. The purpose of this document is for all parties involved to know what the scope of this committee is and how it will benefit them.

Partner Suvey Review..... Aleisha Stout, STWDB

Stout shared the results on the survey on the screen in which 13 of the 18 partners participated in. She highlighted the benefits currently gained by the partners and potential improvements. The survey revealed a desire for more detailed exposure to employers, county-specific workforce trends and professional development opportunities. The partners emphasized the importance of stronger referral systems, increased collaboration and better employer engagement. The discussion includes the potential for more shared resources, joint trainings, and workshops.

Committee Goal Discussion..... Aleisha Stout, STWDB

Stout shared the “Job Center Committee Potential Goals” document on the screen and noted based on the feedback from the partner survey, the potential areas of opportunity and goals. There was a total of 13 of the 18 partners who participated in this survey. The potential goals are listed as 1. Enhance Digital Promotion 2. Strengthen Referral Systems 3. Expand Professional Development 4. Foster Deeper Collaboration 5. Improve Employer Engagement 6. Leverage Partner Strengths 7. Increased Quality Referrals.

The partners discussed which goals are most important, with a focus on referrals, employer engagement, and professional development. Some partners highlighted the need for more data points in referrals to better connect individuals to services. The importance of leveraging partner strengths and understanding employer needs is emphasized. The partners agree on the need for a flexible and evolving set of goals to meet changing needs.

Old Business

Regional Plan Update..... Aleisha Stout, STWDB

Stout provided an update on the Regional Plan which is a requirement of WIOA legislation noting that the final plans are due by the end of September and everything is currently on track. We are currently working with Mahoning, Columbiana and Trumbull counties as these counties comprise the East Ohio Region.

Tuscarawas County Office Update..... Chuck Byrd, Fiscal Agent

Byrd provided an update of the Tuscarawas County office renovations with a target completion by mid-July 2025. The renovations include new restrooms, HVAC work, and updated finishes. The construction has caused some disruption, but efforts are being made to minimize the impact on customers and staff.

Open Discussion..... Committee Members

Stout mentioned the inclusion of a committee directory in the meeting packet listing voting members and their alternates. The voting members are the members who will be invited to each meeting and if the voting members cannot attend then they will forward the invitation to their alternate. The directory includes contact information for all members. Any updates to the membership directory should be sent to Rebecca Harris at rharris@omjwork.com.

MOTION: Reasonover moved to adjourn. James seconded. Motion carried unanimously.

NEXT MEETING: – 1st Quarter Job Center Committee Meeting – **September 5, 2025**, at 9:00 a.m.