

Stark Tuscarawas Workforce Development Board

YOUTH COMMITTEE MEETING**March 3, 2025****11:00 a.m.**

Zoom Meeting

BUSINESS MINUTES**Present:** Alison Kerns, Angela Cantwell, Susan Lenigar, Danelle Lightner, Amy Miller, Dan Sipe, Lori Yager**Absent:** Debra Whitney**STWDB Staff:** JoAnn Breedlove, Rebecca Harris, Maddy Miller, Aleisha Stout**Meeting Called to Order:** Alison Kerns, Chair at 11:01 a.m.**Youth Committee Meeting Minutes 9/9/24–** A. Kerns, Chair (**Attachment A**)**MOTION:** LIGHTNER MOVED TO ACCEPT THE 9/9/24 YOUTH COMMITTEE MEETING MINUTES AS PRESENTED. LENIGAR SECONDED. MOTION CARRIED UNANIMOUSLY.

PY2023 WIOA Final Non-Adjusted Performance (**Attachment B & C**)- J. Breedlove, Executive Director
Breedlove referenced the Unadjusted Annual WIOA Performance Report PY2023 and Unadjusted Annual CCMEP Performance Report PY2023 which were sent prior to the meeting. Breedlove explained the performance data for program year 23 (July 1, 2023-June 30, 2024) and the ongoing adjustment period by the Department of Labor. The CCMEP data is pulled from the Comprehensive Case Management system and submitted to the Department of Labor for a statistical adjustment. She highlighted the importance of the statistical adjustment model, which considers various factors like population and poverty levels.

There was discussion on demographics and measurable skill gains. Breedlove shared the performance data for Area 6, which includes Stark and Tuscarawas counties and explains the different performance measures. Kerns inquired about further guidance on measurable skills gains, and Breedlove confirms that it will be included in the program year 24 (PY24) measurement (measurable skills gains). Breedlove provided additional demographic information for the CCMEP program based at county level (Stark & Tuscarawas), including details on the lead agency (Workforce Initiative Association) and TANF funding which the lead agency receives. Further discussion included the impact of the statistical adjustment model on performance standards and the anticipated final results in June 2025.

CCMEP Plans.....Amy Miller, Deputy Director, WIA
Amy Miller provided an update on the CCMEP area plan which needs to be completed every biennium by May 31, 2025. She mentioned the lack of a template from the state (ODJFS) and the ongoing changes to the forms. The plan aims to ensure consistency in program delivery across the state and provide information to the state for additional questions. Once the template is ready, Workforce Initiative Association (lead agency) will be involved in completing the plan.

2025 Youth Working Group Plans.....Amy Miller, Deputy Director, WIA
Amy Miller reviewed the schedule for the youth working group meetings, including a May 12, 2025 @ 2:00 p.m. in person meeting on the review of case notes and follow-up, and the plans of the November 17, 2025, meeting will focus on training and program specific information based on survey results from youth provider vendors.

2025 TANF Summer Youth Employment Program Job & Family Services Partners

Susan Lenigar discussed the Summer Youth Employment Program (which runs May 1, 2025-September 30, 2025) noting that Stark County is not opting in this year due to budget constraints, but Tuscarawas County JFS plans to continue per a conversation Debra Whitney. In addition, the city of Canton and Stark County Community Action Agency (SCCAA) plan to run the summer program. The program is TANF funded and targets youth ages 14-18 years old who are under 200% of the federal poverty level. The program includes a cap on wages at \$13 per hour and administrative costs capped at 15%. She emphasized the importance of the program for youth in poverty and the challenges faced in securing funding and participation.

Updates / Other Discussion..... Alison Kerns

Introduction of New Staff Member and Additional Updates-JoAnn Breedlove

- Breedlove introduced Aleisha Stout, Assistant Director for the Stark Tuscarawas Workforce Development Board.
- She also provided additional updates on the state's busy schedule, including the negotiations of the MOUs with the Job Center partners and the certification of the job centers.
- She mentioned the upcoming regional and local planning activities required by WIOA legislation which need to be completed by 9/30/25. This plan is completed every 4 years, and every 2 years requires a modification to the plan. We are part of the East Region which involves the following counties-Stark, Tuscarawas, Mahoning, Columbiana and Trumbull.
- She shared information about the state's online Gen Z career fair event scheduled for April 29, 2025 and noted the importance of promoting it to the employers and youth

WIOA/CCMEP Provider Agreement (Attachment D) JoAnn Breedlove, Executive Director

Breedlove announced, any Youth Committee Member that is a Contracted Youth Services Provider in Area 6 is asked to leave the meeting at this time due to Conflict of Interest. Alison Kerns who is with Harcatus, left the meeting.

Breedlove shared a document detailing the contracted procured vendors for the CCMEP program, including the funding streams, program types and service delivery areas. She highlighted the performance data for Program Year 2022 and 2023, noting the successful meeting of criteria and the absence of significant observations.

The committee discussed the option to extend existing vendor agreements for another two years (PY25 & PY26) or to proceed with a new procurement. Lenigar and Lightner emphasized the importance of extending current vendor agreements due to the current federal funding uncertainty and the stability of existing providers

MOTION: LENIGAR MADE THE MOTION TO RECOMMEND EXTENDING THE CURRENT WIOA/CCMEP PROVIDER AGREEMENTS FOR TWO ADDITIONAL ONE-YEAR PERIODS (PY25 & PY26). LIGHTNER SECONDED. MOTION CARRIED UNANIMOUSLY.

Next steps, the recommendation will be taken to the STWDB Board Meeting in March 2025 for action.

Next meeting – September 8, 2025, at 2:00 p.m. at the OMJ Center-Stark County

Adjourned -12:03 p.m.