

Job Center Committee *(formerly One Stop)*
3rd MOU Negotiations Meeting
March 28, 2025 @ 9:00 a.m.
Zoom Format

Meeting Minutes

Present:

Absent:

Name	Organization	Name	Organization
Steve Rippeth	Buckeye Career Center Adult Ed/Aspire	Frank Polen	Buckeye Career Center -Adult Ed
Derek Saylor	Canton City Schools-Aspire	Ebony Donald-Kelso	Job Corps
Cody Horner	Canton City Schools-ACTE	Missy Axline	ODJFS
Yelvis Parker	Job Corps	Marc Manheim	OOD
William Beisel	Kent State University-Tuscarawas	Janelle Snedden	OOD
Stephen Carson	ODJFS	Susan Lenigar	SCJFS
Sam Porter	OOD	Rebecca Harris	STWDB
Joanna James	Project REBUILD	Doug Harriman	TCJFS
JoAnn Breedlove	STWDB		
Aleisha Stout	STWDB		
Rodney Reasonover	Stark County Community Action Agency		
Danelle Lightner	SCJFS		
Drew Felberg	Stark State College		
Veronica Spidell	TCJFS		
Tammy Bigler	VANTAGE Aging		
Paige Blakenship	VANTAGE Aging		
Chuck Byrd	Workforce Initiative Association		
Logan Little	Workforce Initiative Association		
Amy Miller	Workforce Initiative Association		

CALL TO ORDER/PARTNER ROLL CALL **Steve Rippeth, Board Chair**
Aleisha Stout conducted the roll call.

APPROVAL OF PREVIOUS MEETING MINUTES **(attachment)** ...**Steve Rippeth, Job Center Committee Chair**

MOTION: Reasonover moved to accept the MOU meeting minutes dated March 14, 2025. Lightner seconded. Motion carried unanimously.

PY25-PY26 MOU Template & Budget.....Steve Rippeth, Chair

Final Template / Matrix..... Aleisha Stout, STWDB
Stout shared final MOU template. She noted that this is the final MOU template with all updates made to the programs. She asked if there were any questions. No questions were asked.

Final Budget..... Chuck Byrd (Fiscal Agent)
Byrd shared the final SFY26/PY25 (July 2025-June 2026) Job Center MOU-Budget on the screen. He noted based on previous conversations, the budget shown has been adjusted and sent out to all partners prior to today's meeting.

Byrd focused on the summary page of the budget which was shown on the screen. The new budget reflects for Stark County removing TRADE (TAA) and Migrant Seasonal Farm Worker from the ODJFS programs which results into a shared equal split of \$6029 per program. There are no changes for the occupancy section. All programs and final totals per partner are listed in the budget.

Byrd referenced columns titled SFY25 Share, Change and % Change (Chg), and he noted these numbers will come out of the final document as this is just for easy reference. Byrd clarified SFY25 equals the state fiscal share is what everyone is paying now based on the current budget, and the change column and %Change column is noted for individual partners. This information is relevant to the Stark and Tuscarawas County budget.

Byrd noted the new budget reflects for Tuscarawas County removing TRADE (TAA), Migrant Seasonal Farmworker and Unemployment Insurance from the ODJFS programs with 11 programs remaining which results into a shared equal split of \$5589 per program. There were no changes to the occupancy section. Byrd referred to the screen noting all programs and final totals per partners.

Byrd noted the new budget reflects for Stark County removing TRADE, and Migrant Seasonal Farmworker for Ohio Department of Job & Family Services (ODJFS) programs which leaves 16 programs to divide over which results in an equal share of \$6029 per program. There were no changes to the occupancy section. Byrd referred to the screen noting all programs and final totals per partners.

Byrd referenced the 2nd year Job Center MOU budget (July 1, 2026-June 30, 2027) on the screen noting once everything is figured for the 1st year budget then the 2nd year is calculated since it is a 2-year negotiation. He reviewed the changes of the 2nd year budget which reflects inflationary estimates. Partners are charged on actual costs with the projection for 2 years from now. He showed Stark County and Tuscarawas County shares per partner in the summary, and it is about a \$100 increase per program for Stark and Tuscarawas Counties for the 2nd year. He referenced the calculation for shared cost and occupancy cost for the 2nd year.

Breedlove noted, the shared costs will be reflective on the signature page for each program year.

Rippeth asked if anyone had any input or questions?

Beisel asked about the reference to "SFY" at the top of the page and Byrd indicated that stands for State Fiscal Year. He further explained WIOA follows a Program Year (PY) but from the state's standpoint they

follow a State Fiscal Year (SFY). Byrd said the time period is the same but referred to in two different ways and depends on who's referencing it.

PY25-PY26 MOU Draft Budget Approval Roll Call Vote..... Steve Rippeth, Chair

MOTION: Beisel moved to accept the PY25-PY26 MOU Budget as present. Reasonover seconded. Motion carried unanimously.

Stout shared the Voting Authority document for each partner. Stout asked for any corrections on the document shown prior to the roll call MOU vote and there were no corrections. As she did, the roll call answers were documented by partner response.

Voting Authority	Organization / Program if specified	Roll Call Vote
Frank Polen (Steve Rippeth as proxy)	Buckeye Career Center-Adult Ed	Yes
Steve Rippeth	Buckeye Career Center-Aspire	Yes
Derek Saylor	Canton City Schools-Aspire	Yes
Cody Horner	Canton City Schools-ACTE	Yes
Yelvis Parker	Job Corps	Yes
William Beisel	Kent State University- Tuscarawas	Yes
Stephen Carson	ODJFS	Yes
Marc Manheim (Sam Porter as proxy)	Opportunities for Ohioans with Disabilities (OOD)	Yes
Joanna James	Project REBUILD	Yes
Rodney Reasonover	Stark County Community Action Agency	Yes
Danelle Lightner	SCJFS	Yes
Drew Felberg	Stark State College	Yes
Veronica Spidell	TCJFS	Yes
Tammy Bigler	VANTAGE Aging	Yes
Chuck Byrd	Workforce Initiative Association	Yes

Rippeth noted **all were in favor** and will move forward with the budget as proposed.

Next Steps..... Aleisha Stout, STWDB

Stout will send the MOU document for signature via DocuSign with the exception of one partner. All signatories will receive the document by April 4, 2025 with a requested return by the midweek of the week of April 9, 2025. Following the return of all signatures, the document will be sent to ODJFS for the final signature. As a reminder: the shared costs will be included by the signatory name for each program year (PY).

New & Old Business

None

MOTION: Reasonover moved to adjourn. Carson seconded. Motion carried unanimously.

NEXT MEETING: – 4th Quarter Job Center Committee Meeting – June 6, 2025, at 9:00 a.m.