

**STARK TUSCARAWAS WORKFORCE DEVELOPMENT BOARD**

**WORKFORCE DEVELOPMENT BOARD MEETING**

**November 1, 2023 at 12:00 p.m.**

**OhioMeansJobs Center-Tuscarawas County-New Philadelphia, Ohio**

<b>PRESENT</b>	<b>ABSENT</b>	<b>STWDB STAFF</b>
Marla Akridge	Damus Cole	J. Breedlove
John Aldergate	Para Jones	R. Harris
Rick Baxter	Marc Manheim	M. Miller
Stephen Carson	Sue Marzano	
Andrew Fowler	Steven Meeks	
Lisa Gould	Rick Moss	
Alison Kerns	Tracy Sabo	
Mike Lauber	Joseph Sekely	
Steve Rippeth		
Scott Robinson		
Darren Van Winkle		<b>ONE-STOP OPR/FISCAL AGENT</b>
Robin Waltz		M. Falter
		L. Little
	<b>Guests</b>	
	William Beisel	
	Paul Dykshoorn	
	Susan Lenigar	

**BUSINESS MINUTES**

**CALL TO ORDER**

**Scott Robinson**, Chair called the meeting to order at 12:09 p.m.

**Introductions of Guests:**

**William Beisel**, Director, Business and Community Services, Executive Director, Leadership Tuscarawas, Kent State University at Tuscarawas

**Paul Dykshoorn**, Engineering Program Director, Kent State University at Tuscarawas

**APPROVAL May 3, 2023, MEETING MINUTES – S. Robinson, Chair – (Attachment A)**

**MOTION:** KERNS MOVED FOR THE APPROVAL OF THE MAY 3, 2023, MEETING MINUTES. CARSON SECONDED. MOTION CARRIED UNANIMOUSLY.

**APPROVAL September 6, 2023, MEETING MINUTES – S. Robinson, Chair – (Attachment B)**

**MOTION:** ALDERGATE MOVED FOR THE APPROVAL OF THE SEPTEMBER 6, 2023, MEETING MINUTES. WALTZ SECONDED. MOTION CARRIED UNANIMOUSLY.

## Guest Presentation

William Beisel/Paul Dykshoorn (Kent State University-Tuscarawas)-**Multi-County Advanced Manufacturing Corridor Project Update** (handout supplied)

- Stark Tuscarawas Workforce Development Board has supported this project with unrestricted funds as Kent State University at Tuscarawas has submitted Appalachian Regional Commission grant applications.

## Updates / Announcements.....J.Breedlove, STWDB Executive Director

- **Rebranding (OhioMeansJobs centers)-(Attachment C)**
  - The State of Ohio is going through a rebranding process "Heart of Ohio-The Heart of it All".
    - OhioMeansJobs centers are part of the changes for rebranding.
    - Physical signs on the building will be required to change.
    - A branding guide will be supplied/required for us to follow.
    - The state will provide some funds to assist with changes. In Area 6, the Board will receive \$1000 and the OhioMeansJobs center in Stark & Tuscarawas counties will receive \$8000. (\$4000 per center)
    - Rebranding efforts are to be completed by 6/30/24.
- **PY22 (July 1, 2022-June 30, 2023) WIOA Performance "Hold Harmless" Letter (Dated 9/26/23)- (Attachment D)**
- **PY21 (July 1, 2021-June 30, 2022) CCMEP/WIOA Annual Adjusted Performance Reports-(Attachments E&F)**
  - PY22 (Attachment D) and PY21 (Attachment E&F) were supplied at the meeting and in an email.
  - Also included is a handout at the meeting called **WIOA Primary Performance Measures** which is how workforce areas are measured. There are a total of 6 measures. The first 5 measures are how the system measures our performance.
    - Based on the individuals enrolled in WIOA services.
    - After the beginning of 2024, Breedlove would like to have a virtual meeting to discuss performance more in depth.
  - In **Attachment D (PY22 (July 1, 2022-June 30, 2023) WIOA Performance "Hold Harmless" Letter (Dated 9/26/23)**
    - Ohio Department of Job & Family Services (ODJFS)-Office of Workforce Development (OWD) responded to the concerns of the new case management system **ARIES** on local workforce development area (local area) performance.
    - OWD made the decision not to count any failed Program Year 2022 performance measure toward the performed successfully definition and the potential ramifications associated with not performing successfully. The definition of "performed successfully" is when the local area has not failed the same individual measure for the last two consecutive program years.
    - This letter is important since performance data is extracted from the ARIES system and workforce systems would be harmed if data is not correct.
    - A prior letter submitted by our Ohio Workforce Association (OWA) for Program Year 21 (PY21) of the data from the ARIES system for the same issues of PY22 listed in the letter which we were granted a Hold Harmless.
    - For 2 years in a row, we were granted a Hold Harmless and will not see final PY22 results for another year. The Department of Labor (DOL) is reviewing the current

data and will apply a statistical adjustment model, that further considers such influences as economy and the demographics of individuals.

- In **Attachments E&F, PY21 (July 1, 2021-June 30, 2022) CCMEP/WIOA Annual Adjusted Performance Reports**
  - The **PY21 Final CCMEP Results (Attachment E):**
    - If there is a performance metric that we fail during this time period, we would not be held harmless against the data.
    - Department of Labor (DOL) Guidelines state if there is a Workforce system that fails a measure two years in a row then there is an impact on that workforce area and could lose the status as a workforce area.
  - The **PY21 Final WIOA Performance Results (Attachment F):**
    - WIOA dollars that our Workforce system receives to serve individuals.
    - All of the indicators being tracked are being met which show in Attachment F in column labeled *Area Results* for WIOA Adult, Dislocated Worker, and CCMEP Youth funds with result being marked as *SUCCESS*.
    - For those sections marked "NA", this means the Department of Labor (DOL) has still not collected enough information to create a standard.

**Upcoming Activities .....J.Breedlove, STWDB Executive Director**

- PY21/22 ODJFS Program Monitoring (November 16, 2023)
- ODJFS Director Matt Damschroder Visit (OhioMeansJobs Tuscarawas County) November 13, 2023
- Invitation to DOL's Future 2030 Convening (Chicago, IL) November 14-15, 2023
- ODJFS and Local Area Rapid Response Team Protocol Meeting (November 29, 2023)

**Presentations / Panels .....J.Breedlove, STWDB Executive Director**

- Midwest Urban Strategies Childcare Panel (Cleveland Convening)-10/25/23
- Leadership Stark County Economic Development Day-11/7/23
- Canton Regional Chamber of Commerce Talent Event-(December)

**LOCAL ODJFS SUBGRANT AGREEMENT.....J.Breedlove, STWDB Executive Director**

Biennial requirement for all Ohio Workforce Development Boards (as part of the execution process of the Subgrant Agreement between the Ohio Department of Job & Family Services and Local Workforce Area 6)

- Ohio's Youth program (Comprehensive Case Management Employment Program-CCMEP) is a blended funded program with WIOA and TANF Youth dollars.
- CCMEP started under former Governor Kasich in July 2016.
- The subgrant agreement is a document through the state and local workforce area. The state serves as a pass through of the federal funds to us and our Local Elected Officials (LEOs) are responsible for those funds.
- There is an agreement that is signed and shows the roles and responsibilities of those receiving those funds.
- The following people sign this document: Chief LEO, Stark Tuscarawas Workforce Development Board (STWDB) Executive Director and the STWDB Fiscal Agent (Workforce Initiative Association)

- Every two years, there is a responsibility for the workforce board to approve the use of the WIOA Youth funds to be blended with the TANF funds which runs the CCMEP program in Ohio. The board has the discretion whether to combine WIOA Youth funds with TANF funds for this program.
- The TANF dollars are 3-to-1 the WIOA Youth dollars. Since 2016, these federal funds have been pooled together, we have been able to procure vendors to provide services to youth and through a variety of vendors.
- The requirement is to authorize those WIOA Youth funds to be blended with TANF dollars to create this program and each workforce area has the discretion.

**MOTION: BAXTER MOVED TO APPROVE AREA 6 STATE FISCAL YEARS 2023/2024 SUBGRANT AGREEMENT PERMITTING AREA 6 WIOA YOUTH ALLOCATION TO BE USED TO DELIVER YOUTH SERVICES UNDER THE STATE OF OHIO’S COMPREHENSIVE CASE MANAGEMENT EMPLOYMENT PROGRAM. GOULD SECONDED. MOTION CARRIED UNANIMOUSLY**

**Strategic Plan 2024-2026 (Implementation Discussion) .....J.Breedlove, STWDB Executive Director**

- Breedlove “Thanked” everyone for their participation in coming to the September 2023 Board Meeting.
- The final document was shared and will start in 2024.
- Strategy concepts shared as part of the plan with various timelines.
- The plan lists partners and board members involved.
- Plan to create a plan to show progress of all metrics.
- Participation is welcomed to where you would like to participate.

**Youth Committee Report..... A.Kerns, Chair**

- Last meeting on 9/11/23
- Discussion on the progress of CCMEP contracts
- Review information on strategic plan (Career paths for young adults)
- Looked at Performance Standards which everyone has in today’s packet.
- Noted Youth Working Group is very active.
  - On October 2<sup>nd</sup> meeting consisted of speakers for Transportation in Stark & Tuscarawas County and also a speaker for Mentoring & Supporting Youth
  - On November 6<sup>th</sup>, there will be a meeting with Brian Blasko on “Thinking Outside the Box”-how do we use creative resources to serve youth/young adults.

**Treasurer’s Report (Attachment H).....J.Breedlove, STWDB Executive Director**

Breedlove referenced the Treasurer’s Report in the packet. In the top half of the report is what the Stark Tuscarawas Workforce Development Board receives, and the bottom half of the report is what Workforce Initiative Association receives.

The **WIOA** funds are distributed in 3 different streams: Adult, Dislocated Worker and CCMEP WIOA Youth and in addition Admin. Any of the programmatic funds, we have 2 years to spend those funds. Typically, we budget half in the first year and half in the second year. Noted PY21 has been expended and PY22 are all obligated.

Other funding streams we receive:

- **RESEA** is a reemployment program where staff assist individuals with getting back to employment who are unemployment insurance claimants.
  - Expended all funds for PY21 and PY22 will not be expended once all payments have been disbursed due to not enough individuals available to be served.
- **Opioid Grant** – still some invoicing to go out (will show in October 2023 report)
- **COVID 19 Recovery Grant** -money has been expended.
- **Greater Stark County Urban League Employment Navigators**- we have received special project funding through the state of Ohio and the board had approved back in January 2023 to serve as a pass through for their Employment Navigator program.
  - They will still have some invoicing to submit to get paid.
- **State Special Projects FY24**
  - There is funding available for Urban League by ODJFS, and for our state association, Ohio Workforce Association (OWA), to procure an evaluator/evaluation of Ohio's CCMEP program. ODJFS funds will pass through our local area to OWA for this evaluation.
- The **Business Resource Network (BRN)** FY22 money has been expended.

The **Workforce Initiative Association (WIA)** receives the TANF dollars for Youth programs to blend the money for the CCMEP program.

- WIA is known as the lead agency for CCMEP.
- Funds have been expended for FY22 and are still receiving invoices in FY23 since this closes out in October.
- Anticipate another grant starting 10/1/23 for the CCMEP program.
- Under **Other funds**-which is listed as PY23 One-Stop MOU was created from partners who make up our system. All partners pay a share to participate in the OhioMeansJobs centers system.

**MOTION: KERNS MOVED TO ACCEPT THE September 30, 2023; TREASURER'S REPORT AS PRESENTED. CARSON SECONDED. MOTION CARRIED UNANIMOUSLY.**

**OhioMeansJobs Operator Update / Operation Reports Summary.....S.Robertson, Chair**

- Communications Report (**Attachment I**)
- PY23 Operations Report Update (**Attachment J**)

**MOTION: WALTZ MOVED TO ACCEPT THE OPERATIONS REPORT AND THE COMMUNICATION REPORT PER ATTACHMENTS PREVIOUSLY EMAILED TO MEMBERS. ALDERGATE SECONDED. MOTION CARRIED UNANIMOUSLY.**

**Adjourned:** 1:00 p.m.

**NEXT MEETING: January 3, 2024 (Virtual) 12:00 PM**