

**ONE-STOP COMMITTEE**  
**2nd QUARTER PY22 MEETING**  
**December 2, 2022 @ 9:00 a.m.**  
**Zoom Format**

**= Meeting Summary =**

Present: R.Brown, L.Burman, M.Carver, C.Dyer, P.Hamsher, J.James, B.Larney, D. Lightner, L.Little, A.Miller, R. Reasonover, S.Rippeth, D.Saylor

Absent: A.Aceves, W.Beisel, T.Bigler, J.Breedlove, C.Byrd, S.Carson, M.DiGiacomo, R.Guedel, N.Hackenbracht, D.Haverfield, D.Henthorne, M.Hinkel, S. Leniger, F. Polen, M.Ramsell, M. Spencer-Newsome, K. Steele, M.Trew, M.Von Alman

Guests: None

**CALL TO ORDER** – L. Little – 9:00 a.m.

**ROLL CALL**

**APPROVAL OF PREVIOUS MEETING MINUTES** – L. Little (attachment)

**MOTION: JAMES MOVED TO ACCEPT THE 1st QUARTER PY22 September 9, 2022, MEETING MINUTES. CARVER SECONDED. MOTION CARRIED UNANIMOUSLY.**

**COMMITTEE UPDATES**

**ONE-STOP EMPLOYER SERVICES ACTIVITY REPORT (September & October 2022) – L. Little (attachment)**

Little noted:

**Highlights on the Employer Services Activity Report:**

Little noted September was a down month.

There were total of 8 new employers, and 49 new job orders in September with a goal of 65. As a side note, in we had the following new job orders-July (74), August (77) and October (87). The average wage of Job Orders is \$17.21 per hour which has increased from PY21 numbers. There was a total of 302 job openings in September.

There has been 3 recruitments at the center.

Processed 5 paper applications and the average wage of the placements is \$12.75 per hour (this data is voluntary from employers). The current end of month activity: number of job orders is 105.

## **ONE-STOP RESOURCE CENTER REPORT (September 2022) - L. Little (attachment)**

Little reported referenced the **resource center report** for September.

- Year to date there have been 1580 visits with a daily average of 25 customers with 1253 in Stark & 327 in Tuscarawas.
- In September there were 451 visits, with 346 in Stark County and 105 in Tuscarawas County.
- At the bottom of the page are the RESEA statistics.
  - Year to date there have been 109 selected to participate in our area, with 67 initial appointments completed and 62 subsequent appointments.

The second page provides information on rapid response, workshops, and referrals.

- Rapid Response
  - There have not been any rapid response events so far this program year.
  - Little noted they were alerted to an upcoming Rapid Response event in Tuscarawas County with Zimmer Biomet. The ODJFS Workforce Specialist has had a initial phone meeting with the company and they will be working together with the company in the new year.
  - This program is still active and while they hear a lot about employers who are hiring, there are still people who are being laid off. If you are aware of anyone who is preparing to lay off, Little would appreciate you connecting them with him.
- They are doing workshops that we have labeled "Teach me Tuesdays". These consisted of "How to Write an Effective Resume", "How to Ace an Interview", and "Master Your Money"-an event hosted by Dover Philadelphia Federal Credit Union (DPFC). This event focused on finding your credit score and habits you can use to raise it.
  - Of the 3 workshops offered in September, they only had 1 person attend.
  - They will also have workshops available on their YouTube page that are available on-demand for customers. If customers watch these videos in the center, they offer follow up services to offer answers to questions or print outs of materials explained in the workshops.
- Referrals to partners:
  - There have been 312 total referrals completed for this program year tracked through GStars and Prime.
  - As a reminder, we'd be glad to share your information on our social media which includes Facebook, Instagram, Twitter, LinkedIn, and YouTube.

## **ONE-STOP SUBCOMMITTEE UPDATES – L.Little – (attachment)**

- The Stark and Tuscarawas County One-Stop Partner meetings continue to be delivered virtually.
  - Little discussed with committee the possibility of consolidating the Stark and Tuscarawas County Partner meetings into a single One Stop Partner meeting. In the past, the meetings have had speakers that represented a single geographic area. As they continue to focus on their service delivery in the principle of "Service as an Area", he believes it should be their priority to provide knowledge of both Stark and Tuscarawas Counties to all partners and staff, so that they can provide service to our area, regardless of work location. In addition to the consolidated meeting providing knowledge across the area, it would also increase efficiency for those who previously attended both meetings in the past. They would need to get the approval of this group in order to consolidate those meetings.
- We have not had any workshop committee meetings at this time.

**MOTION: REASONOVER MOVED TO ACCEPT THE COMMITTEE UPDATES AS PRESENTED. JAMES SECONDED. MOTION CARRIED UNANIMOUSLY.**

**ONE-STOP UPDATES – L. Little**

**Expenditure Report**

- Page one shows the expenditures for Stark County and page two shows the expenditures for Tuscarawas County.
- For the first quarter PY22 we are 27.2% expended in Stark County and 22.4% expended in Tuscarawas County
  - Little referenced the Fiscal and Technology Support Staff items for both counties look relatively high for this time of year. This is in support of new technology initiatives across the organization.
  - The Outreach Activities in both centers look to be expended disproportionately to where they were in the year. As a reminder, ODJFS is no longer providing \$40,000 towards outreach for this program year. In the past, WIA has picked up any additional outreach costs. When they negotiated the MOU for PY22, this group decided not to include an additional \$40,000 for outreach. WIA will not be able to cover that additional amount for outreach so once the dollars are spent, they will focus on the most cost-efficient methods possible outreach as WIA will be able to spend dollars on the OMJ center approach.

**MOU Goals Report – 1st Quarter PY22– Little (Attachment)**

Logan Little reported the **Employee Customer Satisfaction** Goal was 90% Satisfaction Rate and the Actual was 100% Satisfaction Rate which was based on responses of 5. Under the **Job Seeker Customer Satisfaction**, Goal was 85% and Actual was 100% based on 44 responses. Under **New Employers Per Month**, the goal was 12 and actual had 9. Under **New Job Orders per Month**, Little notes the goal was 65 and actual was 67. Under **Job Order Wage**, Goal was \$12.00 per hour and estimate was \$18.85 per hour which is exceeding our goal. The hiring wage is at \$15.58 per hour, and the job order benefit rate is at 81% in which new employers are offering medical benefits.

**MOTION: CARVER MOVED TO ACCEPT THE ONE-STOP UPDATE 1ST QUARTER PY22 AS PRESENTED. LIGHTNER SECONDED. MOTION CARRIED UNANIMOUSLY.**

## **NEW BUSINESS**

### **MOU Negotiations Update**

#### **The status update of PY22 document from ODJFS:**

- The final document sent out to partners once ODJS approves.
- This generally happens at the end of July / beginning of August 2022, and we still have not received the final PY22 MOU with ODJFS Director's signature as of December 2, 2022. Breedlove, STWDB Director has reached out to the state as to where it might be, and no response has been received back.
- The only thing missing on the document is the signature from ODJFS Director so if interested it can be sent over to you to review.
- Once officially received with the ODJFS signature then Little will send to everyone.

#### **Upcoming Negotiations:**

- It is our understanding that the state will allow the areas to negotiate a 2-year MOU this year. Last year, only negotiated for 1 year so we could be on track with budget cycle that the state goes under.
- The negotiation for PY2023 (July 1, 2023-June 30, 2024) and PY2024 ( July 1, 2024-June 30, 2025) first MOU meeting date is Friday, March 10<sup>th</sup> at 9:00 a.m.
- The template they use for the MOU is created by ODJFS and it is used as our guidance.
- This agreement will need to be approved by our board and the last meeting in PY22 is May 3<sup>rd</sup>.
- The way everyone's cost is calculated: It used to be calculated by square footage and use of the center, but they are currently looking at other ways to calculate MOU
- Noted current WIOA legislation says they have to have a physical center and costs are all shared by the partners. There is not a set process on what costs will look like or how it is going to work. It may look a little different on the way they traditionally have done them in the past.
- It is very important to attend the **MOU meetings** which are scheduled:
  - March 10<sup>th</sup> @ 9:00 a.m.
  - March 17<sup>th</sup> @ 9:00 a.m.
  - March 24<sup>th</sup> @ 9:00 a.m.

### **In-Demand Jobs / Employer Spotlight Job Board**

- Purchased for virtual or hybrid job fairs.
- Used for 3 Job Fairs in a hybrid capacity.
- Used to increase employer and job seeker engagement (Noted: they have been brainstorming ideas
- Year-round access

Little shared the screen of the Jobs Board in the Premier Software and demonstrated how to use the site:

- The In-demand sectors: Manufacturing, Transportation, Healthcare (Noted: this is Employer Invite Only)
- The employer spotlight determined by criteria: average wage of postings (living wage), sector, fringe benefits/culture.
- Posting jobs, engaging with job seekers, scheduling, and holding interviews
- There is a registration page for job seekers, and it is used to promote other services.

## **OLD BUSINESS –**

### **Score the Job! Career Fair**

- Event held on October 19, 2022, at the Nash Event Center at the Hall of Fame from 4:00 p.m.-7:00 p.m.
- Partnered with Pro Football Hall of Fame, Black College Football Hall of Fame and Strengthening Stark
- 77 job seekers attended the in-person event; 12 job seekers attended the virtual portion.
- Outreached in a 50-mile radius.
- Total of 22 employers and 7 sponsors
- Hybrid event: The online portion was through our Premier Virtual platform.
- Job seekers were able to pre-register

There were employment requirements to have a booth: 1. Offer a living wage of \$15.55 per hour 2. Committed to diversity, equity, and inclusion initiatives 3. Offer a career path & investing in their employees to give them chances to increase their position or salary range 4. Engage in an In-demand field 5. Must be an employer in Stark County seeking fields in Healthcare, Industrial Production & Transportation Only

### **Prime**

- Miller reported at the last meeting regarding the conversion of Gstars to Prime had started. The conversion is complete and now they are using Prime as their system for customer tracking for workforce area.
- One of the changes is the referrals (include a link into the customer profile).
- Miller provided Prime training of all staff doing data entry in the system.
- If anyone has questions and / or wants training to let Miller know.

## **PARTNER UPDATES**

### **Stark Tuscarawas Workforce Development Board and Workforce Initiative Association**

- Miller informed partners the Annual Partner luncheon will be held on December 8<sup>th</sup> from 11:30 a.m.-1:30 p.m. at the OMJ Centers in Stark & Tuscarawas counties. The event will be catered by Skyland Pines.

### **Vantage Aging**

Paige Hamsher replacing Robin Brown in Stark County and Dustin Henthorne in Tuscarawas County

**NEXT REGULAR MEETING: – Friday, March 3, 2023 at 9:00 a.m. – 3rd Quarter PY22**

**MOTION: REASONOVER MOVED TO ADJOURN. LARNEY SECONDED. MOTION CARRIED UNANIMOUSLY.**