

**Workforce Development Board
YOUTH COMMITTEE MEETING**

**August 29, 2022
Stark County Ohio Means Jobs- Canton, Ohio**

= BUSINESS MINUTES =

Present: A. Kerns, J. Breedlove, A. Cantwell, S. Lenigar, D. Lightner, A. Miller, D. Sipe, D. Whitney, L. Yager
Absent: None
STWDB Staff: J. Breedlove, R. Harris

Meeting Called to Order – A. Kerns, Chair 2:00 p.m.

Review of Youth Committee Meeting Minutes 8/30/21 – A. Kerns, Chair

MOTION: WHITNEY MOVED TO ACCEPT THE 8/30/21 YOUTH COMMITTEE MEETING MINUTES AS PRESENTED. LENIGAR SECONDED. MOTION CARRIED UNANIMOUSLY.

Committee Purpose / Responsibilities- J. Breedlove

Breedlove noted the Youth Committee was required from previous Workforce Investment Act legislation. It was a requirement to have youth committee and individuals to serving on the committee representing WIA partners and community organizations.

With the changes in the legislation in 2014, Congress did not make Youth committees mandatory, so they are now voluntary as is the membership composition.

The intent of the committee is to help with any type of planning issues around youth. Identifying when it comes time for the board to procure youth vendors for services, and the committee is involved in some of this work. The board will put out a Request for Proposal (RFP) to organizations who desire to propose youth vendor services in our service delivery area. The committee next year in renewing proposals and making some recommendations for providers.

Breedlove referenced the "Vendor List" which was shared in their packet at the meeting. This vendor list shows all of our youth vendors in Stark and Tuscarawas counties. The current vendors were procured 4 years ago as the legislation requires to procure every 2 years or extend for an additional 2 years which is what we did the last time. The vendor list also shows the vendor funding stream.

Our focus on youth services is that the Stark Tuscarawas Workforce Development Board is required to procure WIOA youth services, and Workforce Initiative Association (WIA) is the Lead Agency for Comprehensive Case Management Employment Program (CCMEP) so they receive the TANF funding to support the youth services in our communities. The Board and WIA come together to procure the vendors so all the money can be put together so we can procure more robust services. The TANF funding is more significant than the WIOA Youth funding, so this helps us serve more people.

There is a mix of different vendors, and some of these vendors are contracted as comprehensive service providers such as Harcatus- they have a contract to go out and recruit young adults. Harcatus will do the eligibility portion to see if eligible, assess them, provide connections to work experience, and provide programming. Other vendors who are contracted for comprehensive services are: Coleman Professional Services, Early Childhood Resource Center (ECRC), Goodwill, Project Rebuild and Tri-County JOG.

We do have some vendors who are referrals through the OWF program which are those are our TANF partners. Those individuals are applying for cash assistance and are work eligible. If they are 18-24 years old, these individuals are referred to our centers for services of assessment, eligibility, testing and referred to Goodwill, Commquest (Next Level), Aspire program (GED) and Early Childhood Resource Center (ECRC).

The service listed are all required in WIOA youth for 14 different service elements. As vendors respond to the RFP, they will list the service element they can provide to the youth as part of their proposal. Breedlove noted Goodwill and Stark County Community Action Agency provide summer employment services funded through TANF.

The Stark Tuscarawas Workforce Development Board will go into a procurement early next year. We will start that process at that time, and we would like to have everything completed, and it to be approved at our May 2023 board meeting so vendors can start their services on July 1, 2023 (PY23).

The "R" in the Vendor List provided means "Referral Only".

Noted Conflict of Interest: Kerns noted since she is a vendor, she will have to excuse herself during the procurement of vendors.

Committee Survey Results- J. Breedlove

Breedlove reported based on the survey results and responses she received back.

- Based on the responses to continue on this committee with 7 (Yes) and 1 (No).
- Response for how often to serve- Variety of times but quarterly was the most popular.
- Response on preference on how to meet- Hybrid was the most popular.
- Response what other community members / stakeholders / organization may be helpful additions to this committee- referred to responses; it was noted that a contact for Mental Health would be Pam Trimmer with Guidestone.
- Response on meeting topic- referred to responses in packet
- Response on How can the Youth Committee & its work be impactful to Stark & Tuscarawas counties- referred to responses in packet

Committee Ideas / Suggestions- A. Kerns

Kerns suggested a survey to vendors on:

- Develop a process for the vendors to have a way to get information through us
- Survey vendors for new ideas and ways to overcome some of them
- Have a meeting of the vendors to ask some these questions
- Have vendors suggest items for Youth committee to do
- Presentation at the Education Service Center (ESC)

Breedlove mentioned **Goal4 It!**[™], a goal setting approach that is now part of CCMEP, and was introduced to Lead Agencies and youth program vendors/providers back in 2017 at a meeting in Columbus. More meetings were held at the OhioMeansJobs center to train/inform providers about Goal4 It![™] tools. This is how the Youth Working Group was formed. The group also held a Youth Information Fair in 2018 at the Goodwill Campus with solid speakers and content informed by participants.

CCMEP / WIOA Performance Overview Refresher – D. Sipe

Sipe referenced 2 reports the CCMEP Performance Report PY20 which includes all TANF and WIOA youth & the WIOA Performance Report PY20 which includes only the WIOA youth.

CCMEP Performance Report PY20

There are 2 sets of money that comes down to us to serve the youth. The state decided to combine all youth under 1 program. Even though we have 2 funding streams and 2 reports essentially the performance standards are still the same in both groups. It also applies to our Adults, Dislocated Worker & WIOA Youth. **“Education, Training or Employment in 2nd quarter after exit”** looks at everyone after they complete the program and what are they doing after the 2nd quarter after exit that they have exited. These are all based on calendar quarters. The following would all be positive outcomes: Are they attending Post-Secondary Education, Employed (Working), In the Military or Apprenticeship.

“Education, Training or Employment in 4th quarter after exit” Most of this is employment based on wage record information, and there is a lag in receiving wage information to send to employers and state. Noted the state, the numbers are pretty far out as the cohort period for 7/1/19-6/30/20-we just received the numbers in August of this year (2022).

Median Earnings 2nd quarter after exit”

It takes all people in that particular timeframe (7/1/19-6/30/20), and it takes on how much they were making and lines them up to the person who makes the least to the person who makes the most. The person in the middle is the median earning, and that is where are performance is.

Credential Attainment

The credential attainment only applies to those who are in a program that has 2 ways of possible credential. For example- In school youth- High School diploma, Attending Post-Secondary- diploma program, Associates.

Measurable Skills Gains

The Measurable Skills Gains is the same group as the Credential Attainment. This measures- “Are they currently progressing in their program?” In school youth could be a report card showing enough credits earned to keep on track for graduation. For LPN’s, it could be on of the 2 semesters showing they are on track to graduate. For college, a grade report for the semester. Shorter based programs like truck driving- there is no midpoint so that would be ending the semester successfully and obtaining the Commercial Driver’s License (CDL).

Sipe noted CCMEP is county based where federal funds are based in our area. Each county is evaluated separately. In **Stark County**, it is noted 75% of youth are female, pregnant or parenting is 61% and single parents at 41%.

Sipe referenced column (Lead Agency Rate) which are our results. Other columns are statewide rates and negotiated lead agency standard rates. Other columns are statewide rates and negotiated lead agency standard. Every 2 years we negotiate our rates with the state of Ohio. After performance comes in, the state will do an adjustment based on the types of youth we are serving. Since CCMEP is a new program, we are only held to the 2 standards that say “Success”.

In Tuscarawas County, Adjusted CCMEP Performance Report PY20 Annual

The 2 measures (**Education, Training or Employment 2nd & 4th quarter after exit**) that do count, we have "Success". Sipe reviewed all areas in the CCMEP WIOA Youth section for Adjusted Annual WIOA Performance Report (PY20).

In Tuscarawas County, WIOA Performance Report PY20

Sipe reported these reports shows all (Adult, Dislocated Worker and CCMEP WIOA Youth). The standards are the same for all of them. Only held responsible for 2 standards (**Education, Training or Employment 2nd & 4th quarter after exit**) for each of the groupings.

Upcoming Performance Meeting

Breedlove noted there is a scheduled Performance meeting on September 12, 2022, to negotiate our standards for WIOA and CCMEP.

Kerns asked, "Are there any adjustments to be made to numbers during COVID?" Sipe replied, "the state has replied we will wait and see what the numbers look like when they come in."

Committee Youth Working Group- J. Breedlove

This is a good time of the year to hold this particular meeting with Youth vendors to reengage the working group. Currently looking at the week of October 17th to hold this meeting. This is a vendor working group.

In the spring of 2018, there was an event that brought in speakers on various apprenticeships. Each apprenticeship spoke about the program requirements, wages, pathways, etc. It was very successful and informational for vendors. The group also planned a Youth Informational Fair in 2018.

We will survey vendors for the meeting dates and plan to have breakout sessions to discuss serving youth / young adults.

Updates / Other Discussion- A. Kerns

- Plans to meet quarterly
- Plan to meet the 1st Monday of the month
- December 5th (Virtual), March 6th (virtual), June 5th (in person), September 11th (in person)
- Meet @ 2:00 p.m.
- Will need to convene before May 2023 board meeting due to RFP to review in April

Next meeting – December 5, 2022 @ 2:00 p.m. (Virtual)

Adjourned 3:07 p.m.