

ONE-STOP COMMITTEE
1st QUARTER PY22 MEETING
September 9, 2022
Zoom Format

= Meeting Summary =

Present: W. Beisel, M. Carver, C. Dyer, J. James, L. Little, A. Miller, S. Rippeth

Absent: J. Breedlove, R. Brown, C. Byrd, S. Carson, M. DiGiacomo, R. Guedel, N. Hackenbracht, D. Haverfield, D. Henthorne, M. Hinkel, S. Lenigar, D. Lightner, F. Polen, M. Ramsell, R. Reasonover, J. Shaw, M. Spencer-Newsome, M. Trew, D. Saylor

Guests: A. Aceves, V. Thompson, B. Larney, C. Faverty

CALL TO ORDER – L. Little – 9:00 a.m.

ROLL CALL

APPROVAL OF PREVIOUS MEETING MINUTES – A. Miller (attachment)

MOTION: BEISEL MOVED TO ACCEPT THE 3rd QUARTER PY21 March 4, 2022, MEETING MINUTES. MILLER SECONDED. MOTION CARRIED UNANIMOUSLY.

COMMITTEE UPDATES

ONE-STOP EMPLOYER SERVICES ACTIVITY REPORT (August 2022) – L. Little (attachment)

Little referred to the **August Report**.

Highlights on the Employer Services Activity Report:

Total of 79 new job orders for month and MOU goal is 60 with 542 job openings. Average wages around \$20.51 per hour between the two counties. Total of 31 new placements and of those new placements the wage is around \$16.89 per hour. The total of job orders (new & repostings) equals 167 for the month which includes new postings plus repostings.

There has been 5 recruitments at the center with 4 in Stark County and 1 in Tuscarawas County.

ONE-STOP RESOURCE CENTER REPORT (August 2022) - L. Little (attachment)

Little reported referenced the resource center report for August.

- Year to date there have been 1137 visits with a daily average of 27 customers.
- In August there were 511 visits, with 409 in Stark County and 102 in Tuscarawas County.
- At the bottom of the page are the RESEA statistics.
 - Year to date there have been 63 selected to participate in our area, with 43 initial appointments completed and 47 subsequent appointments.

The second page provides information on rapid response, workshops and referrals

- Rapid Response
 - There have not been any rapid response events so far this program year.
 - This program is still active and while we hear a lot about employers who are hiring, there are still people who are being laid off. If you are aware of anyone who is preparing to lay off, Little would appreciate you connecting them with him.
- We are doing workshops that we have labeled "Teach me Tuesdays". These consisted of Computer basics, internet job search made easy, discover your new job, and get started using social media.
 - Of the 4 workshops offered in August, we had 1 person attend.
 - We also have workshops available on our YouTube page that are available on-demand for customers. If they watch these videos in the center, we offer follow up services to offer answer questions or print outs of materials explained in the workshops.
- Referrals to partners:
 - As a reminder, we make referrals to you based on several factors
 - First, as new customers come into the center, they complete a membership form and can indicate if they would like a referral to a specific partner
 - Second, if they haven't specifically requested a referral to a partner but they appear to meet basic eligibility criteria a referral is made we will make a referral.
 - Finally, in talking to customers, at any stage in their using the resource room, if staff determine a referral would be helpful for the customer, a referral can then be made.
 - When a referral is made, this process will look very similar to G-Stars. Miller will talk more about Prime in old business.
 - There have been 251 total referrals completed this program year tracked through GStars.

As a reminder, we'd be glad to share your information on our social media which includes Facebook, Instagram, Twitter, LinkedIn, and YouTube.

ONE-STOP SUBCOMMITTEE UPDATES – L.Little – (attachment)

- The Stark and Tuscarawas County One-Stop Partner meetings continue to be delivered virtually.
 - At those meetings we always have a speaker and then give updates about the one-stop as well as have partners attending give any updates.
 - If you would like to be a speaker at one of these meetings, please let Little know.
 - With many of us changing some of the ways we deliver services and new programs and services have been added, I'd really like to focus on having partners speak the rest of this program year.

- We have not had any workshop committee meetings at this time.
 - We have created a video version of our workshop, “Discover Your New Job”, For the months of September and October, we will hold workshops on a bi-weekly basis. These will continue to cover the “How to Ace the Interview” and “How to write an effective resume”.

MOTION: JAMES MOVED TO ACCEPT THE COMMITTEE UPDATES AS PRESENTED. LARNEY SECONDED. MOTION CARRIED UNANIMOUSLY.

ONE-STOP UPDATES – L. Little

Expenditure Report

- Page one shows the expenditures for Stark County and page two shows the expenditures for Tuscarawas County.
- For PY21 we came in under budget for our spending.
 - The 8x8 phone system changed the way the utilities line item is calculated. If you have chosen to have a phone using the 8x8 system, your billing should reflect the charge for that separately.
 - The business insurance line item is 166% expended in Stark and 145.3% expended in Tuscarawas- this is because we pay the full amount of the insurance in January and then 50% is backed out and covers the first part of the next program year.
 - The same amortization is used for both the fiscal support and technology support areas are over budget as well. These costs were in support of new technology initiatives at the centers.
 - We ended expenses at 98.8% in Stark County and 97.7% in Tuscarawas County. Because we were under budget, the final billing will reflect those reduced costs.
 - The staffing costs for both the fiscal support and technology support areas are over budget as well. These costs
- The final page shows each partner’s costs. Dan Sipe, Deputy Director-Finance, shared with Little that this year’s billing statements were mailed.

MOU Goals Report – 4th Quarter PY21– Little (Attachment)

Logan Little reported the **Employee Customer Satisfaction** Goal was 90% Satisfaction Rate and the Actual was 50% Satisfaction Rate which was based on responses of 2. Under the **Job Seeker Customer Satisfaction**, Goal was 12 new employers per month, actual was 9. Under **New Job Orders per Month**, Little notes the goal was 65 and actual was 74. Under **Job Order Wage**, Goal was \$12.00 per hour and estimate was \$18.53 per hour which is exceeding our goal. The hiring wage is at \$16.45 per hour, and the job order benefit rate is at 62% in which new employers are offering medical benefits.

MOTION: RIPPETH MOVED TO ACCEPT THE ONE-STOP UPDATE 4TH QUARTER PY21 AS PRESENTED. BEISEL SECONDED. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

Prime

- Our centers have used GStars for customer tracking and referrals to partners since 2004.
 - This program was developed by American Government Systems and has been an excellent tool for us.
 - WIA pays for this system
- The state of Ohio changed over their system this year in April to ARIES.
 - We were able to upload files from GStars into the state's previous system. This is no longer possible with ARIES
- We are required to use the County Financial Information System (CFIS) for our up-front customer tracking. However, the data is not as accurate to our specific area and is not flexible. Plus services are not able to be as specific to our needs.
- As this change was happening AGS let us know they would be converting their system into a code free application that we could design and create ourselves to fit our specific needs.
- Our area made the decision to renew our yearly contract with AGS and convert GStars to Prime.
- The conversion to the system was on Tuesday, September 6, 2022.
 - All customer data will transfer over to Prime – There are over 100,000 records in the system.
 - However, services data will only go back 5 years. There are 1,000,000 services in the system currently, so the decision was made to not transfer over all those services.
- Training was held the week of August 29 with an additional training scheduled for next week.
- Any user must sign an updated confidentiality agreement and attend a training to be given access.
 - It is really important to note that username and password may not be shared with anyone
 - It is also vital that if an individual from a partner with access to the system leaves employment, that I am notified so I can revoke their Prime access.
- We'll be using the system and CFIS over the next year and determine whether or not we want to continue the tracking in both systems.
 - We are able to upload files of customer data from CFIS into Prime which will give us a break on doing double entry
- One change -all partners need to be aware of is that the ability to pull information out of the system cannot be done by anyone other than a system administrator.
 - If you would like specific information, please let me know and we will work together to get the information you need from the system.

MOU PY 23 and PY 24

- We will be negotiating an MOU this year for Program Year 2023 which covers July 1, 2023 to June 30, 2024 and PY24 which covers July 1, 2024 to June 30, 2025.
 - This gets us back on the budget cycle for the state and will hopefully enable us to do 2-year MOUs not only this time, but continually.
- A few things to know about negotiations this year.
 - We pushed back the date to start negotiation to March due to a few factors including we must use a template developed by ODJFS.

- We didn't receive the template until March this past year, so we want to make sure we give the state time to get us a template for the new MOU.
 - Another important thing to consider is how we serve customers. COVID changed a lot about services and how each partner provides them.
 - The budget of the MOU is structured around services being provided or received in the centers. However, partners aren't physically in the centers as much and customers want more options to receive services such as virtual options, so they don't have to come into the physical center.
 - The full time equivalent or FTE that the current MOU is structured around is based on space. However, this may not be the best way to move forward.
 - In the past, the focus has been around the facility, not the staffing. However, we are looking at the new structure of the budget focusing on staffing instead of facilities.
 - We have to have a facility, but does it need to be the way it currently is.
 - We will also be looking at staffing credits and moving away from this to everyone paying.
- We don't have all the answers yet and how we will structure things, but we wanted to share some of the things we are moving towards for the new MOU.

Score the Job! Career Fair

- Scheduled for October 19th at the Nash Event Center at the Hall of Fame from 4:00 p.m.-7:00 p.m.
- Partnered with Pro Football Hall of Fame, Black College Football Hall of Fame and Strengthening Stark
- Outreached in a 50-mile radius
- Total of 25 employers
- Hybrid event: The online portion was through our Premier Virtual platform
- Job seekers were able to pre-register

There were employment requirements to have a booth: 1. Offer a living wage of \$15.55 per hour 2. Committed to diversity, equity, and inclusion initiatives 3. Offer a career path & investing in their employees to give them chances to increase their position or salary range 4. Engage in an In-demand field 5. Must be an employer in Stark County seeking fields in Healthcare, Industrial Production & Transportation Only

MOU Discussion

Discussed in New Business by Amy Miller

OLD BUSINESS –

Logan Little discussed the **One Stop Committee Meetings** going to be Hybrid with 2 being virtual and 2 being in person. Potentially, the next meeting will be in person-more information to come.

Corporation of Insights Training Group:

Alejandra Aceves reported they are the new operator for the Cincinnati Job Corps. They work very closely with the OMJ centers across Cincinnati. Vicki Thompson, who is on the call, is the Outreach / Admissions Manager and Business Community liaison. They support to get young people back to work. Her contact information is 513-651-2000 Main and 513-412-7206 Direct.

Thompson noted Job Corps. offer Construction Trades, Office Administration and Culinary. Plus they are starting a STNA program soon and CDL. The training is free, and they have openings. They work with 16–24-year-olds.

Opportunities for Ohioans with Disabilities (OOD)

Cindy Dyer said if you are working with anyone who has a documented disability to let them know as they can assist them with finding employment.

Project Rebuild

Joanna James is recruiting for 16–24-year-olds for their youth program. The next cohort starts in October. You can send referrals to projectrebuild.org. They will be at the OMJ Center on September 19th –1/2 day looking for new staff and the other half of the day-meeting new participants in the programs.

Buckeye Career Center

Steve Rippeth noted they were awarded an Ohio Department of Higher Education Grant for short term certificates under 900 hours. Some of their programs under 900 hours are Welding, STNA and Phlebotomy. This is all based on financial need and may be able to help pay for entire class.

ODJFS

Michelle Carver said there is a new outreach campaign called HOPE (Helping Ohioans Pursue Employment). This is a way to let people on unemployment know about the OMJ Centers. Also sending letters to anyone who applied for unemployment.

NEXT REGULAR MEETING: – Friday, December 2, 2022 at 9:00 a.m. – 2nd Quarter PY22

MOTION: JAMES MOVED TO ADJOURN. ACEVES SECONDED. MOTION CARRIED UNANIMOUSLY.