

**STARK TUSCARAWAS WORKFORCE DEVELOPMENT BOARD**  
**EXECUTIVE COMMITTEE MEETING**  
**November 29, 2018**  
**OhioMeansJobs Stark**

**PRESENT:**

T. Beauch  
D. Sciury  
D. Smith  
D. Wheeler

**ABSENT:**

J. Sekely

**STWDB STAFF**

J. Meek Eells  
D. Sipe  
M. Fuller

**FISCAL AGENT**

J. Breedlove  
C. Byrd

**BUSINESS MINUTES**

**CALL TO ORDER**

**Chair, D. Wheeler** called the meeting to order at 12:32 p.m.

**APPROVAL OF MINUTES – (Attachment)**

**Wheeler** called for a motion to approve the December 5, 2017, and April 4, 2018, meeting minutes.

**MOTION: BEAUCH MOVED FOR THE APPROVAL OF THE DECEMBER 5, 2017, AND APRIL 4, 2018, MINUTES AS PRESENTED. SCIURY SECONDED. MOTION CARRIED.**

**DIRECTOR UPDATES – J. Meek Eells, STWDB Ex. Dir.**

**PY-15 Monitoring Review Final Summary Report – (attachment)**

- Received January 25, 2017
- No Findings with our programs and our policies

**WIOA/CCMEP Fiscal Monitoring Review Final Summary Report – (attachment)**

- Received July 9, 2018
- No Findings

**WIOA/CCMEP Program Monitoring Review Final Summary Report – (attachment)**

- Received September 18, 2018
- No Findings

**Second Year Review of Regional Workforce Plan Approved – (attachment)**

- Received November 26, 2018
- WIOA Federal Act requires that all Regional workforce Areas do a two-year review plan.
- Talked with Bert Cene in Mahoning/Columbiana and Bim Turner in September and went through the Plan and updated all of our strategies based on where we were in alignment. Have not seen many changes in employment for all three workforce areas.
- Submitted our comments and updated strategies to the State and they sent us the attached letter.

**Meek Eells added**

- The State of Ohio the Office of Workforce Development and Ohio Department of Job and Family Services has been approved for two Health and Human Services Planning Grants to further provide support to the State’s Case Management Program with the young adults. In those Grants Stark and Tuscarawas Counties since we have set the bar for some of the movement in that program has been included in that planning. One of the things they are doing in the coaching planning grant is working with a group out of DC called Mathematica using the Goal4it case management strategy where our case managers are learning how to better engage customers in goal planning for better outcomes. With this planning grant the State is going to roll that concept out to three other counties over the next year and a half.

- With this there is also a Career Pathways Project that is the 2<sup>nd</sup> Planning Grant from HHS and we are also at the table with that. One of the things we are doing here locally that the State liked is we have one of our programs working with the Early Childhood Resource Center here in Canton and we have developed a career pathway for Early Care and Education. For some of the young moms that are on public assistance, if they are interested in getting into Early Care and Education they can go through this 9-month program where they will get a Child Development Associate Credential that comes with 3 college credits and will help them get into a childcare setting and build a career. **Meek Eells** mentioned that she will be talking to someone from **Beauch's** organization about establishing something similar like a feeder program into entry level positions that could build a career pathway.
- **Meek Eells and Breedlove** have been asked to participate in a kick-off meeting in D.C. in January and the State will absorb the cost through this Planning Grant.
- After the Planning Grants end in March 2020 the State can make some decisions and hopefully HHS will give them some additional funding to roll some of these models out statewide.

**REQUEST TO RELEASE JOINT RFP IN JANUARY 2019 - D. Sipe, STWDB – (attachment)**

WIOA Youth

CCMEP TANF – Workforce Initiative Association

- Attached letter is requesting the release of Request for Proposals for our Youth Programs. These programs are funded with both TANF and WIOA Youth funds. Currently PY18 we have 9 providers serving youth. Approximately \$2.7 million of youth funds are funding those programs and individual grants ranging from \$68,000 to up to half a million.
- Our Youth Committee would typically be making this recommendation; however, **Smer** resigned from the Youth Committee so we do not have a Chair for that committee right now.
- This also is a joint procurement. Our WIOA funds that flow through the Board and the TANF funds that flow through Workforce Initiative Association both fund the CCMEP Program. We do one-joint procurement and the youth served in those programs are also funded through both funding streams. Our goal is to give multiple programs in both Stark and Tuscarawas Counties both In-School and Out-of-School.

**MOTION: SMITH MOVED TO APPROVE THE RECOMMENDATION TO RELEASE A REQUEST FOR PROPOSALS TO PROVIDE SERVICES FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) AND TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) ELIGIBLE YOUTH THROUGH THE COMPREHENSIVE CASE MANAGEMENT AND EMPLOYMENT PROGRAM (CCMEP). SCIURY SECONDED. MOTION CARRIED.**

**MEEK EELLS** added she was considering reaching out to **KERNS** to Chair the Youth Committee. **Harcatus** does receive funding from us her organization is a youth program provider but don't see any conflict. Typically in the past, when **Lorenz** was on the Youth Committee and if there was conversation at the meetings on proposals he would excuse himself from the vote. All Board members do sign Conflict of Interest forms.

To replace the Board Treasurer that would have to come to the full Board. We could either appoint someone now, bring to the Board either in January or March, or we will have regular elections in September. It was suggested to find someone interested as Interim Treasurer until September and take it to the Board then have a formal election in September. **Sciury** volunteered to be Interim Treasurer until September Board elections. It was suggested that **Meek Eells** send out a note that we are starting the process of planning 2019 and with **McKain's** departure as Treasurer we are looking to fill the Treasurer's position and list the requirements to see if anyone steps up. **Meek Eells** will let everyone know what transpires.

**MEETING ADJOURNED AT 12:56 p.m.**