

**STARK TUSCARAWAS WORKFORCE DEVELOPMENT BOARD**  
**EXECUTIVE COMMITTEE MEETING**  
**July 10, 2019**  
**OhioMeansJobs Stark**

**PRESENT:**

T. Beauch  
A. Kerns  
D. Sciury  
J. Sekely  
D. Smith

**ABSENT:**

D. Wheeler

**STWDB STAFF**

J. Meek Eells  
D. Sipe  
M. Fuller

**FISCAL AGENT**

J. Breedlove

**BUSINESS MINUTES**

**CALL TO ORDER**

**Vice Chair, D. Smith** called the meeting to order at 1:14 p.m.

**APPROVAL OF MINUTES – (Attachment)**

**Smith** called for a motion to approve the November 29, 2018, meeting minutes.

**MOTION: SEKELY MOVED FOR THE APPROVAL OF THE NOVEMBER 29, 2018, MINUTES AS PRESENTED. BEAUCH SECONDED. MOTION CARRIED.**

**DIRECTOR UPDATES – J. Meek Eells, STWDB Ex. Dir.**

**PY17 FISCAL MONITORING REPORT – (attachment)**

- No findings

**PY17 PROGRAM MONITORING REPORT (CCMEP) – (attachment)**

- One concern about how we were documenting the work experience.
- Attached is a Continuous Improvement Plan outlining that we are going to address the concern with a form and make sure that the Youth Department Supervisor and staff are aware of it. Everybody will be trained and will be fine going forward.
- The State accepted the report and accepted the Improvement Plan.
  - Sipe added the difference from what our form had and what they wanted was a matter of interpretation. We have added some things to our form to meet their needs. Will institute this, hopefully because this was a PY17 report and we are now in PY19 they will make a notation for PY18 because we used the old form in previous years as well.

**OFFICER ELECTIONS – SEPTEMBER MEETING – J. Meek Eells, STWDB Ex. Dir.**

For our Chair position, Vice Chair position and the Secretary position these positions have all served 3 two-year consecutive terms in that position. Our By-Laws state that after that 3<sup>rd</sup> term you can no longer hold that position. **Beauch** is our Nominating Committee Chair and our annual WDB meeting is our next meeting in September.

**Term Limited**

- Chair, David Wheeler
- V. Chair, Darwin Smith
- Secretary, Tim Beauch

**Darwin Smith** agreed to be nominated for Chair.

**Tim Beauch** agreed to be nominated for Vice Chair.

**Dave Wheeler** was nominated for Secretary.

**Eligible for another term**

- Treasurer, Dan Sciury

**Dan Sciury** agreed to be nominated for Treasurer

**Meek Eells** advised that an Officer Nomination Form will be emailed under the Nominating Committee Chair – Tim Beauch’s name to the whole Board for other nominations. If we don’t get any other nominations, we will provide a Slate of Officers at the September Board meeting. She thanked everyone for all the work that they do and all of their support of what we do.

**MEETING ADJOURNED AT 1:24 p.m.**