

ONE-STOP COMMITTEE
4th QUARTER PY19 MEETING
June 12, 2020
Zoom Format

= Meeting Summary =

Present: S. Ballard, B. Beisel, J. Breedlove, C. Dyer, R. Guedel, A. Hinkel, J. James, D. Lightner, A. Miller, A. Nicholas, R. Reasonover, B. Starrett, M. Trew, M. Wendland

Absent: K. Beckman, K. Bhakuni, S. Carson, M. DiGiacomo, K. Douce, N. Hackenbracht, D. Haverfield, P. Jones, S. Lenigar, J. Meek Eells, J. Meyer, F. Polen, M. Ramsell, R. Seemann, V. Wright,

Guests: T. Bigler

CALL TO ORDER – A. Miller – 9:00 a.m.

ROLL CALL

APPROVAL OF PREVIOUS MEETING MINUTES – A. Miller (attachment)

MOTION: BEISEL MOVED TO ACCEPT THE 3RD QUARTER PY 19 MARCH 6, 2020, MEETING MINUTES. GUEDEL SECONDED. MOTION CARRIED UNANIMOUSLY.

COMMITTEE UPDATES

ONE-STOP EMPLOYER SERVICES ACTIVITY REPORT (May 2020) – J. Breedlove f/K. Beckman (attachment)

- Advised that the center has been closed since March 18th and all staff is working remotely providing services to job seeker customers and business customers.
- Business Services assisted four new employers with recruiting assistance between Stark and Tuscarawas Counties.
- Assisted three other businesses with information about the business services that are provided through the centers.
- Even though we are working remotely, Business Services was able to write an On-the-Job Training Contract with an employer customer. They hired a young graduate from The University of Akron that met all of the WIOA eligibility requirements to utilize that program. The OJT was written for Seifert Technologies located in Massillon.
- New Employer Job Orders 53; Job Openings 252; Placement data on 34 individuals.
- Pleased to see that the placement average wage continues to increase.
- Current Job Orders 255 representing 1,273 Job Openings.

BRN

- May activity has not been included on this report. We have had a staff member out and will have a full report that will include the May activity for the completion of the PY19 at the end of June.
- Mentioned the Year-to-Date Leveraged Resources which would have been the prior month that we are tracking almost \$720,000 to businesses that have been interviewed by our Business Resource Network in Stark and Tuscarawas Counties.

IN DEMAND JOBS WEEK –Featured by Business Services

- Featured In Demand Jobs by the State’s definition through a social media campaign and were able to create five different In demand Job categories that highlighted those specific jobs centered around healthcare, manufacturing, landscape construction, maintenance, mechanics, transportation, management and office support. Featured thirty employers that week with 60 positions with a wage that is at least \$14.10/hour which is 80% of the State’s medium wage.

ONE-STOP RESOURCE CENTER REPORT (May 2020) (New Format) - A. Miller (attachment)

The Resource Center Report looks a lot different than what you’re used to seeing. Since we are not seeing customers in the center currently the report has been restructured to capture the activities the resource room staff in Stark and Tuscarawas Counties are completing.

Rapid response events have been broken into two areas. Regular rapid response and rapid response caused by COVID-19.

- The only regular rapid response events were three events for TimkenSteel. They have been doing small layoffs of less than 50 workers throughout the entire program year. They do not allow us to come in but do provide us with a list of names and addresses for impacted workers. Mailings about the OhioMeansJobs centers are sent out to those impacted workers.
- Many of the COVID-19 events were statewide. These were events that were many locations throughout the state that were impacted and a WARN Notice was filed. When that notice was filed the company would state that the reason for the layoffs was due to COVID-19. There were many COVID-19 events in March and April and these events were handled by the main State staff from the Rapid Response programming reaching out to the HR departments of those impacted employers and would coordinate information going out. The only event we had in May was for QMAX America in Tuscarawas County and impacted 39 employees.
- We don't know how rapid response is going to look as we reopen. The State ODJFS staff are still working from home and have not received much information as of yet. **Miller** will keep everyone advised.

The next section of the report looks at resource center activity, When we closed to the public we had to transition our phone lines out so the staff working from home are now answering the calls from their homes and the majority of the calls were about Unemployment Compensation. We wanted to be able to answer questions but also make sure that people knew that our services were available. If they wanted to schedule appointments for resumes or any type of job search activity, they are able to call in and schedule an appointment. Many times depending on the volume of customer calls we were able to provide the assistance right away. A lot of the calls were also about the Pandemic Unemployment Assistance (PUA) program which covers workers who were traditionally ineligible for UI. The report shows the breakdown for each week, the total number of calls received that week, the daily average, how many calls were related to UI and then all other calls. The calls now have started to decrease.

To find other ways to reach out to people to get information to job seekers we started two new ways to deliver information:

- We went live on Facebook. Great way to use social media to get people aware of different job search things and general information. Every Tuesday and Thursday at noon, a different topic is presented by one of the resource room specialists. We are pleased with the numbers of people we are reaching. We also started using a more professional platform called StreamYard to enhance the look of the videos. After the live sessions, the recordings of the sessions are saved on our Facebook page and can be viewed at any time. The number of views, shares, and people reached are on the report.
- One of our first Facebook Live sessions focused on our partner agencies and shared information about what you all do. Extended to all Partners the ability to join us for a Facebook live session about their program. A Resource Room staff would do the interview; the Partner would provide the script. We are going to start scheduling July soon so if you would like to participate in a live stream, please let **Miller** know as soon as possible. We see these sessions continuing even after we return to the office.

The final part of the report shows our workshops currently on YouTube and the number of views we've had so far.

- Created a YouTube page for OhioMeansJobs Stark and Tuscarawas Counties. Videotaped a few of our most popular workshops and added them to the page. Since then, several new workshops have been created and added to the page. The first new workshop is "Discover Your New Job" which is our most popular one and found out that it was featured by the Midwest Urban Strategies Group which is a consortium of Workforce Development Boards primarily in the Midwest. Be sure you go in and subscribe to our channel and "like" the videos.

Nicholas asked **Miller** if there was a way she could refer any Timken employees impacted by layoffs or any of the displaced workers that would have a strong background in IT. She would like to meet with them for opportunities for a full time position with First Energy. **Miller** advised that the only information the company is giving is the names and addresses. **Breedlove** added that if **Nicholas** could provide her with a flyer it could be put out on our social media and direct individuals to her that may have that background.

Breedlove advised that Mandy Hinkel had to jump off for another call.

ONE-STOP SUBCOMMITTEE UPDATES – A. Miller – (attachment)

This report is going to be brief as you all know, most of the meetings we normally have were cancelled.

- The Stark Workshop Committee and the Tuscarawas Workshop Committee had been working on a lot of big changes. We started offering the new workshop “Employable Me” on a monthly basis in February. Also had a new workshop that was being created in conjunction with the Business Services unit. We would ask an employer that Business Services was working with, what are the things that they are seeing about job seekers. What are the things that would help them as they are going through the hiring that think jobseekers need to know? We would do a presentation on that particular topic and the employer would then come for a Q&A and the attendees could ask them questions followed by a recruitment session with that employer. Was supposed to begin in May, but right now it has been tabled indefinitely.
- Sent everyone a tentative schedule for the One-Stop Partner meetings. They will probably be virtual meetings and will keep you advised by email.

**MOTION: TREW MOVED TO ACCEPT THE COMMITTEE UPDATES AS PRESENTED.
STARRETT SECONDED. MOTION CARRIED UNANIMOUSLY.**

ONE-STOP UPDATES - A. Miller

Expenditure Report 3rd Qtr. (3/31/20)

Chief Financial Officer, Chuck Byrd, feels we are on track and had no concerns at this time. The two things that may look concerning in the budget we discussed last time: the business property insurance and the outreach activities. Just to remind everyone of why these areas are high:

- Cost Pool – Facilities – Business Property Insurance – This line is expended at 153.4% in Stark County and 146% in Tuscarawas County. We pay for this by calendar year. So, in July, half of that cost is backed out and put onto the PY20 MOU.
- Outreach pool –The One-Stop pays the amount in the budget and then Workforce Initiative Association covers the rest of the costs for the program year.

MOU Goals Report – 3rd Quarter PY19 (1/01/20-3/31/20) - (Attachment)

- Read through the MOU Goals.
- The fourth quarter job seeker satisfaction rate won’t be calculated as we have not had customers in the centers to complete the customer satisfaction surveys. The full year goals report will include the first three quarters customer satisfaction numbers.

**MOTION: BEISEL MOVED TO ACCEPT THE ONE-STOP UPDATE AS PRESENTED.
JAMES SECONDED. MOTION CARRIED UNANIMOUSLY.**

NEW BUSINESS – J. Breedlove

OMJ Center Reopening

- While we were closed – made some facility updates in Stark County. Replaced carpeting in the Conference room area, the Resource center area and also painted. Converted two small storage rooms in the conference room area into small meeting rooms.

- We are looking at bringing back staff to the centers the week of July 6th. We will go through training and safety protocols. Looking at a soft reopening of the actual centers in both Stark and Tuscarawas Counties the week of July 13th by appointment only at first. We will then gradually increase the number of appointments for customers to come in to use the centers. We will be putting together a schedule of that and will share it with everyone.
 - Basically we will schedule appointments in person for those that actually need to be in the center. Any others we will strongly encourage helping them through virtual means.
- Our main focus for staff, Partner staff and customers is safety.
- Have installed plexiglass at the front desk in Stark County and will be installed in Tusc. County as well.
- We will require customers as well as staff working in the centers to have a mask when entering the building. Will have specific guidelines for staff and Partner staff when they are in the center as to where and when they will need to use masks. We have purchased cloth washable/reusable masks for all staff which includes Partner staff. If customers don't have masks they will be provided with a one-time use throwaway mask. Developing a screening script to help guide staff when scheduling customer appointments whether they need to be onsite or virtual and will also have a script with questions to ask for an onsite appointment.
- Working on situations on how to accommodate individuals that would be walk-ins to the center.
- Staff that need to meet with enrolled participants will have dedicated space to use for those appointments that are socially distanced.
- We have received enhancement funds from the State ODJFS and are looking to purchase new resource center chairs also a new phone system.

Question: **Trew** asked about Partner staff that have been staffing the Resource Room will that happen during this time without walk-ins? **Breedlove** advised that they will get with those Partners and talk about the process. **Dyer** advised they have no idea when they are going back and asked about their person that was in the Resource Room. **Breedlove** commented that if Partners have specific guidance in terms of what they can and cannot do we will certainly heed that and work with Partners. **Dyer** explained that they are doing very well and if they can work by phone they will continue to do that.

OLD BUSINESS - J. Breedlove

In Demand Jobs Week

- Directed everyone to go to the most recent issue of *The Source* to see an overview of all the virtual activities that were hosted through the OhioMeansJobs. Everyone should have received a copy of *The Source*.

PARTNER UPDATES

Tuscarawas County Public Library – Robyn Guedel

Doing curbside service right now. In plans talking about reopening some services to the public mid-July with limited computer services.

Project REBUILD – Joanna James

Back operating under a hybrid model of onsite trainings and remote learning from online learning. Are recruiting for a new class that starts July 13th. If you have a 16-24 year old that needs to earn a diploma send them to Projectrebuild.org to apply online. Also have an opening for an AmeriCorps VISTA so if you know of somebody that may be interested in a year's worth of national service projectrebuild.org on the home screen has information.

Stark County Community Action Agency – Alanna Nicholas

Will send over information for construction training in partnership with Beaver Excavating. At this time recruiting individuals to start July 13th through September 7th. Will send information for the workshop interfacing with jobseekers from the Google Meets. Thanked OhioMeansJobs for funding them for the summer youth employment program and asked if anyone has clients youth ages 16-18 that are in school pass their names on to her so they can close out their recruitment.

ODJFS – Michelle Wendland

Since they have been off all of their staff have been reassigned to do unemployment. They have no update even when the office reopens or when they will be returning. All they have heard is that it has not been discussed yet. When Stark and

Tusc. offices do reopen they have not been given a date when they will be able to return. Staff continues to help with PIN resets and different areas of unemployment.

VANTAGE Ageing – Tammy Bigler

One of the interesting things they have been doing during the shutdown is interacting with their participants and kept them paid the whole time. They have been doing at home training packets that they have literally done pen and paper because it was the only way that everyone could be involved. They have done job search skills, soft skills, and career pathways training, they have made over 600 calls over every two weeks to verify that they did their work, to do safety checks and to get them paid. Still doing enrollments and because they are the only national grantee that has kept in contact with their participants The Department of Labor invited VANTAGE to turn in a proposal to bridge the technology gap. They have a million dollar proposal in that will work on connecting Ohio’s seniors with technology. Getting recognition for the texting program that goes out to over 500 of their participants that signed up for this program.

Goodwill – Mark Trew

Goodwill has continued to provide all their services throughout this situation even as the stores were closed. They have been able to work through things. Operating summer as well for both OOD and with OhioMeansJobs and all of their slots are full in Tusc. and Stark. Working both virtual and in person with proper PPE and the community campus is open. Not doing a lot with large meetings but if folks have needs in the community for social service navigation there is help available. SARTA is getting past the free bus fares July 1st so Goodwill has bus pass programs and things like that for folks as well as a number of their community partners are still there and operating at the campus.

OOD – Cindy Dyer

Doing summer youth and the first session started June 1st and ends July 3rd. The second session is July 6th through August 7th. Doing some things virtually, but was very interesting in that she thought the parents and the students would actually choose a lot of the virtual things rather than doing the summer youth work experience in the community but it is the other way around. So they are out in the community and could not have done this without vendors like Goodwill and appreciate all that Goodwill has been doing.

VANTAGE Workforce Solutions – Shifon Ballard

Online application has been added on their online sites so applicants can apply online for the SCSEP program please be sure to share that information with them.

Kent State University Tusc. Campus – Bill Beisel

Still working on getting their students back on their campuses. Working on a modified schedule with those students being of some form of face-to-face and distance learning through Thanksgiving and after everyone will be distance learning only. Employees will be working from home. Want as few people on campus as possible. SVDC Group has been busy. Received an additional \$167,000 for advisory services and this group has done a great job in making a difference to small businesses in the multi-county service area.

Workforce Initiative Association – JoAnn Breedlove

Workforce funding opportunities are available through the OhioMeansJobs Centers and typically we host in person informational sessions for individuals that want to learn more about that funding. We start those in April, May and some in June obviously we haven’t been able to do that so we made some enhancements to our local website omjwork.com (Services tab) (Training tab) so that individuals can get basic information and access the application.

Stark State –

Miller mentioned that one of the Video Production classes at Stark State created a resume workshop for OhioMeansJobs. Was going to create a live workshop but due to COVID-19 they created an animated version. It will be posted on our YouTube page so check it out. It was fun working with that great group of kids, wanted to meet them in person but didn’t get to do that.

Miller shared the meeting schedule for PY20. This year is a negotiation year along with the normal quarterly meetings. Will have three PY21 & PY22 negotiation meetings scheduled in January and February and will only have as many meetings as needed. Please add all these meeting dates to your schedules and highlight the MOU negotiation meetings. We want to make sure that everyone is participating in those negotiations.

**MOTION: BEISEL MOVED TO ADJOURN. JAMES SECONDED. MEETING ADJOURNED
AT 10:07 a.m.**

NEXT MEETING: – Friday, September 4, 2020 – 1st Quarter PY20 at 9:00 a.m. – Stark County