

ONE-STOP COMMITTEE
2nd QUARTER PY21 MEETING
December 3, 2021
Zoom Format

= **Meeting Summary** =

Present: W. Beisel, J. Breedlove, M. Carver, M. DiGiacomo, N. Hackenbracht, D. Lightner, L. Little, A. Miller, S. Rippeth, K. Steele, M. Trew, M. Von Alman

Absent: S. Ballard, S. Carson, C. Dyer, R. Guedel, D. Haverfield, M. Hinkel, J. James, S. Lenigar, J. Meek Eells, A. Nicholas, F. Polen, M. Ramsell, R. Reasonover, D. Saylor

Guests: J. Conley

CALL TO ORDER – A. Miller – 9:02 a.m.

ROLL CALL

ANNOUNCEMENTS

Miller noted the next meeting is scheduled for Friday, February 4, 2022, at 9:00 for our first MOU negotiation meeting. Due to the state allowing us to extend our current MOU, we did not negotiate a new 2-year MOU. The goal is to negotiate a two-year MOU covering Program Year 2022 (July 1, 2022 – June 30, 2023) and Program Year 2023 (July 1, 2023 – June 30, 2024).

APPROVAL OF PREVIOUS MEETING MINUTES – A. Miller (attachment)

MOTION: BREEDLOVE MOVED TO ACCEPT THE 4th QUARTER PY20 JUNE 4, 2021, MEETING MINUTES. DIGIACOMO SECONDED. MOTION CARRIED UNANIMOUSLY.

COMMITTEE UPDATES

ONE-STOP EMPLOYER SERVICES ACTIVITY REPORT (November 2021) – L. Little (attachment)

Little referred to the **November Report**.

Highlights on the Employer Services Activity Report:

November was a down month for new employers and job orders. For the referrals reviewed, they looked at a lot of resumes with a total of 577 and sent 250 resumes to employers. They had 4 placements with an average wage of \$21.42 per hour, and one placement high at \$25.69 per hour in Tuscarawas County. There was a total of 92 job orders for November.

The **Resume Blitz** events in Stark County and Tuscarawas County were both drive thru opportunities to drop off your resume. There were 12 resumes collected in Tuscarawas County and 9 resumes collected in Stark County. There also was an option to have resumes emailed to resumes@omjwork.com and is still available as option in the future.

The hybrid **Job Fair** located at the Massillon Recreation Center on November 4, 2021, was both in person and virtual through Premier Virtual software which was purchased by the Stark Tuscarawas Workforce Development Board. This event included our partners from Ohio Job and Family Services and Goodwill. The City of Massillon also assisted in this job fair. There was total of 18 job seekers that participated virtually and had 42 participants who pre-registered which gave us access to their resumes. At the in-person event, there were a total of 24 employers spanning multiple industries such as healthcare, manufacturing, food service, and traffic controllers. It averaged out to 2.5 job seekers per employer which is on pace to what we normally see.

As far as **Success stories** from the **Job Fair**, Rashan Hall, the Pathway Home Navigator at the OMJ Center, works with incarcerated individuals who will be returning home after release from prison. He noted he had two individuals secure jobs—one at Superior Dairy and the other at Shearers with wages at \$21.50 per hour and \$14.00 per hour. Lane Logistics hired someone onsite. Three other individuals have scheduled interviews with other employers.

Greater Stark County Urban League had a Job Fair on November 5, 2021, and they received 3 or 4 hires as well.

ONE-STOP RESOURCE CENTER REPORT (November 2021) - A. Miller (attachment)

Miller reported referenced the resource center report for November.

- Year to date there have been 2,307 visits (1690- Stark County & 617 – Tuscarawas County) with a daily average of 22 customers.
 - To put that in perspective, last year for the full program year there were 721 visits system wide with a daily average of 8 customers per day.
 - While the numbers are still low, we are seeing many more people than when we were by appointment only and this is a good thing.
 - Miller wanted to note that all staff have the option to see customers in their cubicle or in classroom A if they are uncomfortable with having customers in their space.
- In November there were 446 visits, with 361 in Stark County and 85 in Tuscarawas County.
- At the bottom of the page are the RESEA statistics.
 - Year to date there have been 290 selected to participate in our area, with 206 initial appointments completed and 193 subsequent appointments.
 - Miller added an additional column of "other" to this chart. We select individuals from a list generated by the UI system to participate in the program. The customers then select the appointment they want to have. However, they can see all the available appointments state-wide. So, it is possible that customers from other counties could schedule with our staff.

The second page provides information on rapid response, Quick Tips, special events and workshops

- First is rapid response.
 - There have not been any rapid response events so far this program year.
- We are continuing with the weekly Quick Tips to share information on Facebook and YouTube
 - These are one-two minute quick bits of job search information.
 - Quick tips are posted every Tuesday at 6:00 p.m.
 - There is also a Quick Tips playlist on YouTube.

- We are now offering three workshops virtually: "How to Ace an Interview," "Internet Job Search Made Easy," and "Getting Started with Social Media."
 - Each month we are offering each of these workshops twice a month.
 - We continue to not have much interest from customers to attend virtual workshops.
- We have continued to do workshops with the different libraries on job search topics.
 - We offered three workshops a month at the Massillon Library in October and November but did not have anyone attend the workshops.
 - We are offering a series of workshops at the Stark Library North Branch next week on Monday, Tuesday, and Wednesday. We will be offering workshops in January and February at the Tuscarawas County Public Library and additional workshops with Stark Library.

As a reminder, we'd be glad to share your information on our social media which includes Facebook, Instagram, Twitter, LinkedIn, and YouTube.

- Hopefully, many of you have connected with the new Communications Manager, Maddy Miller. Maddy is more than willing to assist you with sharing your information on our social media and she has taken over doing The Source so please be sure to send her your articles each month.

ONE-STOP SUBCOMMITTEE UPDATES – A. Miller – (attachment)

- The Stark and Tuscarawas County One-Stop Partner meetings continue to be delivered virtually.
 - At those meetings we always have a speaker and then give updates about the one-stop as well as have partners attending give any updates.
 - If you would like to be a speaker at one of these meetings, please let me know.
- We have not had any workshop committee meetings at this time. We will not have a meeting until we are preparing to offer live workshops again. We are tentatively looking at offering in person workshops in January but will start this back very slowly and with eyes on COVID numbers. We will start back with only one or two workshops offered in Stark County to see what type of response we get.
 - We are creating video versions of our two most popular workshops, "How to Ace an Interview" and "Writing an Effective Resume." These workshops will be able to be shown to anyone interested in taking a workshop but unable to come during the scheduled in-person time slots.
- We offer a special event in November, which can be viewed on our Facebook or YouTube page, which was Veteran Jeopardy. Three contestants could select a variety of questions on different Veteran topics. It was a great way for people to learn more about veterans and share about the services available for veterans.
 - Also, for Veterans Day we had customers and staff able to write Thank you notes to veterans throughout the month. Those notes have been delivered to the local Veterans Service Commission in each county and will be distributed to veterans as way to show our appreciation.

MOTION: TREW MOVED TO ACCEPT THE COMMITTEE UPDATES AS PRESENTED. BEISEL SECONDED. MOTION CARRIED UNANIMOUSLY.

ONE-STOP UPDATES - A. Miller

Expenditure Report

- Since we didn't have a first quarter meeting, Miller went over the end of the year reconciliation for Program Year 2020 and the first quarter expenditure for 2021.
- Page one shows the expenditures for Stark County and page two shows the expenditures for Tuscarawas County.
- The budget reconciliation for the end of the program year shows that we came out with all dollars spent for the program year. While we were over in several cost pools in each county but due to coming under in other categories, we were able to zero out. In addition, all partners are showing paid for the program year.
- For the first quarter we are on track with our spending.
 - The new phone system, which Breedlove will be talking more about later, changed the way the utilities line item is calculated. The change in the line item and the billing to those who selected to have a phone on the system will be effective in October.

MOU Goals Report – 4th Quarter PY20, full PY20 and 1st Quarter PY21– Miller (Attachment)

We are in good shape as far as our goals. We are meeting where we needed to meet.

MOTION: STEELE MOVED TO ACCEPT THE ONE-STOP UPDATE 4TH QUARTER PY20, THE FULL 20 and 1st QUARTER PY21 AS PRESENTED. TREW SECONDED. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

CFIS/GStars- Amy Miller reported.

- In 2016, the State of Ohio developed an upfront customer tracking system using the County Fiscal Information System or CFIS. CFIS was primarily a financial tracking system, but they were making additional changes and they created a front door tracking system called CFIS-OMJ. At the time, the state wanted all workforce areas to use this system to keep track of customers using the system.
- Our area has used the GStars system, created by American Government Systems (AGS) for customer registration and tracking since 2004. The system is easy to use, very accessible, and able to quickly be updated and/or changed based on the needs of our area.
- When CFIS-OMJ was created, I did a side-by-side comparison of customer data into GStars and CFIS to make sure the numbers matched. The good thing about using a system like CFIS is that it was and is free to use while we have to pay for use of GStars. The information put into CFIS then went into OWCMS, which is the state of Ohio's case management system.
- However, that was the only good thing as the information pulled out the system did not match GStars information. The way CFIS looked at individuals was if they had been anywhere before or gotten any service from ODJFS, they were in the system and were not new, even if they were new to our area. This is not how we look at customers. There are many other examples of issues with the system.
- At the time we were able to say to the state that we did not want to use CFIS and they agreed to allow us to continue to use GStars and upload the data into OWCMS instead of putting it into CFIS.
- The state has been working on a new system which is going to be rolling out in February 2022. The system was originally going to allow us to do customer tracking directly in the system or allow us to upload into the system. However, a decision was made in the summer that was then communicated to us in October that ARIES would not develop a customer tracking module, but that they would be using CFIS. Plus, we would no longer be able to do any type of upload.

- We have submitted the paperwork to get our current staff access to CFIS and will have a representative from the state come in to do training so we can begin using CFIS. Prior to the official beginning of ARIES system, we will do side by side data entry – CFIS and GStars – to compare numbers and will be sharing that information with the state. This will not mean we won't have to use the system, but it will give us the opportunity to communicate issues we are seeing to them immediately.
- What this means for our partners is that in order to get customer information, partners will need get access for CFIS. The ability to pull customers out of the system the way we do with GStars is not and will not be available in CFIS. Referrals will have to be done a different way as the system does not have the ability to email referrals to partners. In addition, all historical data that we have for customers that is in the system will no longer be available.
- Our contract with AGS is through June 30, 2022. We will be looking at our use of the system and determine if need will continue to do side by side entry and what other things, we use the system for the one stop.

OLD BUSINESS - J. Breedlove

Phone System Update:

Breedlove reported we went "live" with the new phone system around October 1st. We had originally planned to go live in July, but supply chain issues affected receiving the phone inventory in time.

The new phone system provides more flexibility and communication options (it utilizes the 8x8 software platform) which can be used anywhere. The 8x8 app can be downloaded to cell phones, laptops, etc. providing more accessibility and convenience.

For partners that have purchased the use of the phone, you will see invoices sent out by Fiscal probably sometime next week (week of (December 6th)).

For partners with staff in the centers that have not purchased use of the phone system, we are contacting partner staff through the preferred method of contact established with the centers (work cell phone, personal cell phone, etc.).

For partners that would like to have use of the phone system in the centers for their staff, this is still available to you. Please see Amy Miller and we will work with you to get a physical phone for your staff in the center.

PARTNER UPDATES

Job Corps

Steele reported Job Corps has been approved for nonresidential and residential enrollment again. If anyone knows anyone ages 18-24 years old and needs a residence to send them to them.

NEXT REGULAR MEETING: – Friday, March 4, 2022 at 9:00 a.m. – 3rd Quarter PY21 – Stark County

MOTION: STEELE MOVED TO ADJOURN. BREEDLOVE SECONDED. MOTION CARRIED UNANIMOUSLY. MEETING ADJOURNED AT 10:15 a.m.